

The Resource -- December 2020



happy holidays

Temporary 8.4% Increase

As you may have heard, an emergency 8.4% rate increase for PCA, Consumer Directed Community Supports (CDCS) and Consumer Support Grant (CSG) was signed by Governor Walz. These interim provisions will last for 9 weeks, effective December 1, 2020 through February 7, 2021.

MRCI CDS is working with DHS and SEIU to ensure these funds get distributed appropriately. More information will be coming soon regarding the distribution of the 8.4% increase.

Holiday Deadlines and MRCI CDS Office Hours

As the Holiday Season approaches, MRCI CDS would like to remind you of changes in deadlines for timesheets, claims and invoices, and our office hours

Office Hours:

The MRCI CDS offices will be **closed** December 24th, 25th, 31st and January 1st. *We will have limited office hours to process payroll December 28th-30th.*

Timesheets:

Monday, December 21st is the deadline for payroll instead of Tuesday, December 22nd due to the Holidays. ALL timesheets must be submitted by the end of the day on the December 21st to be paid on December 31st.

Claims and Invoices:

All claim reimbursements and vendor invoices must be submitted to MRCI by the end of the day Monday, December 21st to be paid on December 24th due to the holidays. All claims submitted after December 21st will not be paid until Friday, January 8, 2021.

Nov-20						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26**	27	28
29	30					

*Deadline 11/23 has been adjusted due to Holiday

Dec-20						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*Deadline 12/21 has been adjusted due to Holiday

- Due Dates for Payroll Information
- Pay Day
- C - MRCI Closed
- ** - CDCS, CSG and PCA Choice workers will be paid holiday pay per union contract.

MRCI mailed the 2021 payroll calendar in November. You can also download the digital version by clicking the button on the right.

2021 Payroll Calendar

245D Training Pay Rate Change

In January 2021 the 245D training pay rate will be changing to a single consistent rate for all workers.

A communication was sent to workers regarding the training rate. Please connect with your workers to ensure they received the communication and returned the required paperwork.



Applied Self-Direction Readiness Review Success

MRCI CDS is happy to report that we have successfully passed the Financial Management Service(FMS) Readiness Review completed by Applied Self-Direction(ASD). In their remarks, ASD indicated:

"Based on these results [of the review], I can attest with full confidence to MRCI's ability to provide the highest quality Fiscal/Employer Agent FMS in accordance with federal and state requirements, industry best practices, and the principles of self-direction, self-determination, and person-centered thinking. I recommend MRCI without reservation."

At MRCI CDS we are dedicated to helping families and individuals navigate the complexities of self-directed care, and we are thrilled to have those efforts verified by the ASD.



Burnsville Location Open

MRCI CDS has opened an additional location at 3000 Country Rd 42 West Suite 101 Burnsville, MN.

We look forward to serving our current and future families from this convenient location right off Eagan Dr and County Road 42.



Reminders

Future Communications

All of our mass communications will be going paperless in 2021. [Contact us](#) to make sure we have your correct email address

Electronic Visit Verification (EVV)

Call our office at 800-829-7110 to sign up. More info can be found at the [Minnesota DHS Website](#), or in Cashé's [EVV FAQ](#).

Sign up for paperless paystubs on ADP

[View the instructions](#) for finding your paystubs online and signing up for paperless. You make the changes on [ADP Self-Service](#).



2021 Training Schedule

Each year MRCI is required to assign training to all workers under the 245D programs of **Personal Support, Respite, and now Homemaker**. Below is the calendar of when the training will be assigned.

Training is assigned in the beginning of the month and is due by the last day of the month. If your worker **does not** complete the training they will be temporarily suspended and not able to clock in or out through the app, or be paid for the time worked until complete.

If you have questions regarding the completion of the training you can connect with our program staff at 800-829-7110.

The Training Schedule for 2021 will be released with the January 2021 Newsletter.

Homemaker Staff Under the 245D Programs: MRCI now is including the Positive Support Rule training annually. The training has been assigned, please log in and complete by the end of November.



MAKING THE DIFFERENCE

MRCI CLIENT DIRECTED SERVICES

MRCI is one of Minnesota's largest human service non-profit organizations providing meaningful opportunities for individuals with disabilities or special needs to remain in their homes.

Visit our website at www.MRCICDS.org

Reach us by phone at 800.829.7110

MRCI is creating innovative and genuine opportunities for people with disabilities or disadvantages at home, at work and in the community.

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